

# JENNIFER GREEN

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## BILINGUAL EDUCATION LEADER

Dynamic professional with extensive experience in ESL instruction, program coordination, and compliance oversight within diverse urban school environments. Proven success in developing inclusive language programs, leading ACCESS/WIDA testing, supporting MTSS/RTI implementation, and guiding instructional staff in data-driven teaching practices. Adept at fostering student growth, promoting cultural responsiveness, and driving family and community engagement. Fluent in Spanish with strong expertise in curriculum design, student services, and school operations.

- *Bilingual/ESL Programs*
- *Curriculum Design*
- *ACCESS Testing*
- *MTSS/RTI*
- *Data-Driven Instruction*
- *Student Placement*
- *Staff Development*
- *Inclusion & Equity*
- *Education Compliance*

### KEY CAREER HIGHLIGHTS

- Designed inclusive Spanish and English Learner lessons with support and cultural content, boosting student engagement.
- Used student discourse and Socratic Method to increase participation, focus, and peer collaboration.
- Integrated technology (webquests, videos) to connect lessons with real-world contexts and raise research skills.
- Led Bilingual program: mentored staff, audited and improved systems, and developed district-approved Dual Language plan.
- Coordinated community events and university partnerships, and provided feedback to enhance curriculum/teaching quality.

### PROFESSIONAL EXPERIENCE

#### 2024 – 2025: MEMPHIS SHELBY COUNTY SCHOOLS • MEMPHIS, TN

##### SPANISH TEACHER (NORTHEAST PREP ACADEMY)

Enriched student understanding of Spanish language by embedding cultural traditions, history, and customs into lesson plans. Accelerated individual student progress via customized learning plans that addressed unique strengths and areas for improvement.

- Elevated student retention and achievement by conducting continuous formative assessments and refining teaching practices based on data-driven insights.
- Acted as vital language bridge between school personnel and Spanish-speaking families, ensuring clear, empathetic, and effective communication.
- Leveraged dynamic instructional methods and visual learning tools to significantly boost student comprehension and classroom engagement.

#### 2021 – 2024: GREEN DOT PUBLIC SCHOOLS • MEMPHIS, TN

##### ESL/PARENT CLUB LEAD TEACHER (HILLCREST HIGH SCHOOL) (2023 – 2024)

Planned and coordinated student-centered events and parent engagement activities, fostering strong school-community connection. Guided students through preparation process for WIDA Access testing, guaranteeing readiness and confidence.

- Served as active member of RTI team, supporting early identification and intervention strategies for student success.
- Conducted classroom observations and gathered performance data to assist in developing tailored instructional resources and student support plans.
- Facilitated data-driven decision-making by compiling and managing student attendance records, special education referrals, and behavior intervention resources to improve academic outcomes.
- Administered WIDA Access testing in accordance with state and district protocols, maintaining testing integrity and executing multilingual learner assessment initiatives.

##### ESL/SPANISH TEACHER (BLUFF CITY HIGH SCHOOL) (2021 – 2023)

Drove significant gains in student comprehension by applying dynamic, student-centered teaching methods and integrating visual aids to accommodate diverse learning styles. Cultivated global awareness and cultural competency by embedding Spanish heritage, customs, and historical narratives into engaging, real-world lesson plans. Streamlined compliance and accommodation tracking by utilizing Ellevation Platform to monitor ELL progress and sustain documentation accuracy.

- Accelerated student academic growth by formulating and enacting differentiated instruction plans tailored to individual strengths, resulting in enhanced language proficiency and engagement.
- Boosted retention and achievement rates by creating formative assessment cycles that provided actionable insights and informed data-driven instructional adjustments.
- Expanded student learning opportunities beyond classroom by launching and leading Spanish Club activities and immersive cultural events that reinforced language skills in real-life contexts.
- Spearheaded planning and rollout of district-aligned ELL curriculum in partnership with Green Dot ELL team, assuring rigorous, equitable instruction for multilingual learners.
- Steered administration of high-stakes assessments (ACCESS, ACT), confirming adherence to testing standards, timely execution, and integrity of student data.

- Offered strategic leadership as ELL Team Lead, mentoring educators, championing instructional growth, and advocating for student equity and language development across campus.
- Designed and assessed schoolwide college-prep curriculum as core member of Advisory Team, elevating college readiness initiatives and raising teacher implementation fidelity.

## 2016 – 2021: ROOSEVELT HIGH SCHOOL • CHICAGO, IL

### BILINGUAL COORDINATOR

Steered timely administration of language proficiency screeners for all potential EL students, enabling early intervention and tailored educational support. Delivered actionable data reports and progress updates to leadership, boosting team productivity and empowering data-driven decision-making.

- Headed comprehensive language surveys for students and families, ensuring precise data collection that drove compliance and informed strategic program decisions.
- Maintained optimal student placement by rigorously monitoring language support system assignments, directly enhancing learning outcomes for English Learners (EL).
- Led annual large-scale assessments (ACCESS, SAT, Biliteracy), updating processes to confirm accurate documentation.
- Designed and executed cultural sensitivity training initiatives that transformed staff awareness and promoted inclusive, equitable educational environment.
- Championed family engagement by facilitating Parent and Bilingual Parent Advisory Committee meetings, strengthening community partnerships and advocacy.

## 2014 – 2016: GUERIN COLLEGE PREP HIGH SCHOOL • CHICAGO, IL

### TEACHER – ELL (SPANISH)

Partnered with Spanish department to co-author curriculum maps aligned with Common Core and National Language Standards, ensuring rigor, consistency, and instructional excellence. Headed after-school programs and student retention initiatives, extending learning opportunities and cultivating supportive, inclusive academic environment.

- Guided instruction for ELL and Spanish courses (Levels I–IV, honors and regular), delivering high-impact, standards-based lessons using the SIOP model to elevate language proficiency and academic performance.
- Designed and launched high-level AP Spanish curriculum in collaboration with Department Chair, preparing students for college credit and national exam success.
- Crafted and implemented innovative, culturally responsive curriculum that uplifted student engagement and comprehension across diverse learning levels.
- Maximized classroom interactivity and tech integration by utilizing Google Docs, tablets, document cameras, and internet-based tools, raising student participation and digital fluency.

### *Early Career: Teacher (Spanish) • Lincoln Park High School*

### EDUCATION & CREDENTIALS

**MASTER OF EDUCATIONAL LEADERSHIP • MISSISSIPPI COLLEGE, CLINTON, MS (EXPECTED DEC 2025)**

**MASTER OF SECONDARY EDUCATION IN INSTRUCTIONAL LEADERSHIP (SIGMA DELTA PHI – NATIONAL SPANISH HONOR SOCIETY) • UNIVERSITY OF ILLINOIS CHICAGO, CHICAGO, IL**

**BACHELOR OF ARTS IN SPANISH • UNIVERSITY OF ILLINOIS CHICAGO, CHICAGO, IL**

**LICENSURE: PROFESSIONAL EDUCATOR LICENSE, ILLINOIS**

**TEACHING ENDORSEMENTS: BILINGUAL/ESL | SPANISH | BIOLOGY | CHEMISTRY**

**PROFESSIONAL DEVELOPMENT & TRAINING:** BLUFF CITY HIGH SCHOOL WEEKLY PROFESSIONAL DEVELOPMENT | CHICAGO OFFICE OF LANGUAGE AND CULTURE TRAINING SESSIONS | ICE CONFERENCE TECHNOLOGY TRAINING | AP SPANISH TRAINING, TRITON COLLEGE | CERTIFICATION IN BILINGUAL/ESL EDUCATION, ROOSEVELT UNIVERSITY | BLAINE RAY SEMINAR FOR TPR TEACHING, NORTHSIDE COLLEGE PREP | BLAINE RAY SEMINAR, WALT DISNEY MAGNET SCHOOL

**PROFESSIONAL MEMBERSHIPS:** SIGMA DELTA PHI NATIONAL SPANISH HONORS SOCIETY – LIFETIME MEMBER | ACTFL PROFESSIONAL MEMBERSHIP

**LEADERSHIP & COMMITTEE INVOLVEMENT:** ADVISORY TEAM, BLUFF CITY HIGH SCHOOL (2023) | ESL TEAM LEAD, BLUFF CITY HIGH SCHOOL | INSTRUCTIONAL LEADERSHIP TEAM, ROOSEVELT HIGH SCHOOL | PARENT & BILINGUAL PARENT ADVISORY COMMITTEES, ROOSEVELT HIGH SCHOOL | SPANISH CLUB & CHESS CLUB SPONSOR, GUERIN COLLEGE PREP | STRATEGIC PLANNING COMMITTEE, GUERIN COLLEGE PREP | TECHNOLOGY COMMITTEE, GUERIN COLLEGE PREP | INSTRUCTIONAL LEADERSHIP TEAM, LINCOLN PARK | SPANISH CLUB, LINCOLN PARK | MIDDLE MARCH & INTERNATIONAL DAYS CULTURAL PROGRAMS, LINCOLN PARK | OMEGA PROJECT FOR CLEMENTE EVENING SCHOOL WITH YMCA | CHICAGO MEMORY BRIDGE INITIATIVE AFTER-SCHOOL PROGRAM, TEACHER

**COMMUNITY ENGAGEMENT:** LOCAL SCHOOL COUNCIL TEACHER REPRESENTATIVE | PARENT ADVISORY COMMITTEE FACILITATOR | BILINGUAL ADVISORY COMMITTEE FACILITATOR

**TECHNICAL PROFICIENCIES:** ELEVATION PLATFORM | POWERSCHOOL PLATFORM | ASPEN | MICROSOFT OFFICE SUITE (WORD, POWERPOINT, EXCEL) | GOOGLE SUITE | EDLINE | GRADE QUICK | GRADEBOOK | ADOBE ACROBAT | BLACKBOARD | GOOGLE EARTH | GOOGLE SITES | INTERNET | PROMETHEAN BOARDS | SMART BOARDS | WHITEBOARDS | WORDPERFECT | POWER TEACHER